

Town of Derry, NH

Department Mission and Objectives Fiscal Year 2010

Department: Finance

Activity Center: Human Services

Department Mission:

To provide emergency assistance to individuals and families in Derry who lack adequate resources. We strive to improve the quality of life for those disadvantaged members of our community, in the most professional way possible.

Our department uses both Model Welfare Guidelines (2004 Edition) and the Town of Derry's Human Services Guidelines (2008-2009) to determine client's eligibility for assistance. We assist our clients in accordance with state law in a courteous and efficient manner providing superior customer service to the Town's citizens and the public. This will be accomplished through referrals on the telephone and assistance in person.

Department Objectives:

- 1) Promote fiscal responsibility for each client and devise basic need budgets.
- 2) Provide a high level of service to the community through referrals, community outreach and direct assistance.
- 3) Insure that the Town's funds are used wisely, accurately tallied, and reimbursed when possible.
- 4) Continue to build strong relationships with area agencies that serve our clients.
- 5) Record all Welfare liens and discharge of liens at Rockingham County Register of Deeds in a timely manner.
- 6) Maintain accurate client files consisting of all applications, supporting documentation, notices of decisions, internal notes, voucher copies and ledgers.
- 7) Maintain timely, accurate monthly statistics of assistance issued.
- 8) Continue to operate the workfare program.
- 9) Update the Town of Derry's Human Services Guidelines annually.

Town of Derry, NH
 FY 2010 Budget
 Activity Center Summary By Category

36		Department: FINANCE DEPT		Activity Center : HUMAN SERVICES						
Acct #	Account Description	FY 2007 Revised Budget	FY 2008 Revised Budget	FY 2009 Revised Budget	2009 Projected Actual	2010 Department Recommended	2010 Town Admin Recommended	2010 Town Council Adopted		
Personnel Services										
110	HS PERMANENT POSITIONS	78,741	88,475	91,567	52,500	93,682	93,682	87,025		
120	HS TEMPORARY POSITIONS	0	0	0	6,030	0	0	0		
140	HS OVERTIME	1,000	750	331	0	0	0	0		
190	HS OTHER COMPENSATION	530	2,766	2,252	0	0	0	0		
200	HS EMPLOYEE BENEFITS	42,136	52,539	50,786	24,615	50,624	50,624	27,281		
291	HS TRAINING & CONFERENCES	2,890	800	800	400	650	650	650		
TOTAL Personnel Services		125,297	145,330	145,736	83,545	144,956	144,956	114,956		
Operations & Maintenance										
341	HS TELEPHONE	780	480	480	480	480	480	480		
390	HS OTHER PROFESSIONAL SERVICES	0	10,000	1,925	35,640	2,057	2,057	2,057		
440	HS RENTAL & LEASES	1,332	456	536	536	536	536	536		
550	HS PRINTING	500	500	180	180	180	180	180		
560	HS DUES & SUBSCRIPTIONS	60	75	75	85	105	105	105		
610	HS GENERAL SUPPLIES	0	0	0	36	0	0	0		
620	HS OFFICE SUPPLIES	1,500	1,800	1,200	1,260	1,200	1,200	1,200		
625	HS POSTAGE	150	600	480	450	480	480	480		
670	HS BOOKS & PERIODICALS	55	55	50	0	50	50	50		
690	HS OTHER NON CAPITAL	0	250	200	200	200	200	200		
810	HS HUMAN SERVICE PAYMENTS	587,390	447,300	387,050	347,050	374,000	374,000	366,500		
TOTAL Operations & Maintenance		591,767	461,516	392,176	385,917	379,288	379,288	371,788		
Capital Outlay										

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750	HS FURNITURE & FIXTURES	3,000	2,108	0	0	0	0	0
	TOTAL Capital Outlay	3,000	2,108	0	0	0	0	0
	Transfers							
	Debt Service							
980	HS DEBT SERVICE	1,020	1,022	1,020	1,020	1,020	1,020	1,020
	TOTAL Debt Service	1,020	1,022	1,020	1,020	1,020	1,020	1,020
	TOTAL HUMAN SERVICES	721,084	609,976	538,932	470,482	525,264	525,264	487,764

PROJECTION: 2010 2010 BUDGET

FOR PERIOD 99

ACCOUNTS FOR:
GOV GENERAL FUND

	2008 ACTUAL	2009 ORIG BUD	2009 REVISED BUD	2009 ACTUAL	2009 PROJECTION	2010 Adopted	PCT CHANGE
ST NH REVENUE	-2,883.24	-1,000.00	-1,000.00	-2,745.09	-3,200.00	-3,000.00	200.0%
OTH GOV REVENUE	.00	.00	.00	-299.48	.00	.00	.0%
SERVICE REVENUE	.00	.00	.00	.00	.00	.00	.0%
MISC REVENUE	-25,925.13	-21,000.00	-21,000.00	-18,013.61	-23,000.00	-21,000.00	.0%
INTERFUND TFR IN	-1,000.00	-1,000.00	-1,000.00	.00	-1,000.00	-2,000.00	100.0%
OTH FINANCING SOURCE	.00	.00	.00	.00	.00	.00	.0%
HUMAN SERVICES	-29,808.37	-23,000.00	-23,000.00	-21,058.18	-27,200.00	-26,000.00	13.0%